**SLP Onboarding Training:**

**GA Tech Required Training:**

IRB:

There are 2 sections that need to be completed. If you have already completed them, please do send the completion forms to Zerrin, who is cc'd on this, and myself. If you have not, please do use the time next week to complete since DBHDD has research attached to it.

Anyone who will be working on the DBHDD research project needs to complete below trainings:

CITI: IRB Social Behavioral Training

CITI: IRB Health Information Privacy and Security (HIPS)

Please register to the https://www.citiprogram.org with your gatech credentials. The steps listed below shows how to add HIPS training to your profile.

When you log in to https://www.citiprogram.org with your gatech credentials, on the main menu;

1- Click on - Add a Course link

2- On the next page choose - Human Subject Research

3- On the next page choose - Yes. I have completed the CITI Basic Course previously. It is time for me to complete the Refresher Course.

4- On the next page choose- Group 1: Biomedical research Investigators and Key Personnel

5- On the next page choose- N/A (it asks If you want to take Good Clinical Practice (GCP))

6- On the next page choose - CITI Health Information Privacy and Security (HIPS) for Biomedical Research Investigators

Please complete the training and send your completion certifications to the irb@gatech.edu requesting to have your profile updated.

**Ga Tech Protect Kids Training:**

Once you have completed the training, please send me the completion certificate and return the signed code of conduct and I will give to Laynea for your file.

<http://www.policylibrary.gatech.edu/youth-programs-policy>

<http://youthprograms.gatech.edu/training>

**TFL/ AMAC Databases:**

AMAC HQ: <http://www.amacusg.org/hq/>

1. Support Calls
2. Timesheet
3. Leave request (after probationary period)
4. Support Calls
5. PASTA
6. AMAC Playbook <http://www.amacusg.gatech.edu/playbook/>
7. Purchase Request System
8. Ga Tech Techworks for Travel (Travel Authority before any overnight travel) <https://techworks.psauth.gatech.edu:5943/paprod/paprod_login.html>
9. AMAC onboarding

TFL SRI Database: <https://gatfl.gatech.edu/sri/users/login>

1. Referrals
2. Customer Information
3. Device Loan
4. Device Demo
5. DBHDD Research

TFL:

1. Wiki <http://www.gatfl.gatech.edu/tflwiki/index.php?title=Main_Page>
2. Tools for Life Direct Services Resource Page <http://www.gatfl.gatech.edu/tflwiki/index.php?title=TFL_Direct_Services_Resources>
3. Add to DBHDD Google Drive spreadsheet for DBHDD Referral, DBHDD Referral Update, and DBHDD Equipment
4. Apple/ Android TFL accounts

DBHDD:

1. Wiki Page <http://www.gatfl.gatech.edu/tflwiki/index.php?title=TFL_Direct_Services_Resources>
2. Pre- survey and Post-survey
3. Belton Group

pALS Reuse Program:

1. Work with Adina Bradshaw at the Shepherd Center

SLP AT Assessment/ Evaluation/ Communication Loaner Equipment:

1. IPads (2?)
2. IPad Pro
3. Surface Tablet (2)
4. DBHDD mini iPad
5. IPod Touch
6. Tactile communication kit
7. Ablenet Easy Tech Communication Kit
8. Functional Communication Assessments

**CURRENT PROJECT CODES:**

Gracewood DBHDD- 28468BQ

DBHDD- 28466OA

TFL- 28468AK

NPS- 28466OB

DEI-28468J3

Individual (***This is used for AT evals/ assessments/ trainings that an individual is paying***)- 2844152

Organization (***Organization is pay for eval/training/ assessment not a contract i.e. School System***)- 28468DG