Taking Your AT Lab on the Road: Best Practices

Liz Persaud, Rachel Wilson and Sam Peters

Tools for Life
Center for Inclusive Design and Innovation (CIDI)
Georgia Tech
Agenda

• Learn how to coordinate a mobile Assistive Technology (AT) Lab that can be hosted at various sites, including national conferences.

• Discuss best practices for hosting an AT Lab including: developing policies and procedures, leveraging statewide, regional and national partnerships, creating budgets and managing funds, handling logistics, working with AT vendors, design, and implementation.

• Identify helpful tips on recruiting and overseeing partnerships that can help with program sustainability.

• Explore lessons learned, beneficial strategies, and sample templates that can be used immediately.
Learning Objectives

1. Identify 1 partnership that can be leveraged to create a mobile AT lab
2. Define 3 positive outcomes for creating a mobile AT lab
3. Develop 3 strategies for implementing a mobile AT lab in your state
Speaker Disclosures

Liz Persaud, Rachel Wilson and Sam Peters have no Financial or Non-Financial Relationships to disclose.
Tools for Life (TFL), Georgia’s Assistive Technology Act Program, provides Georgians of all ages and disabilities the opportunity to gain access to and acquisition of assistive technology devices and service so they can live, learn, work, and play independently in the communities of their choice.
Tools for Life Website

www.gatfl.org
What is an AT Lab?

• An AT Lab can be defined as:
  • An area providing a hands-on experience with AT
  • A place where AT is available to demonstrate
  • Go to place for problem solving and learning about strategies
  • Ex: Conference Exhibit Hall, Community Events, Health Fairs, Transition Fairs
Tools for Life AT Demo Lab

- Tablets
- Sensory
- Self care
- Communication
- Environmental Controls
- Games
- Software
- Switches
- Keyboards
- ....and more!
Define Your Goals

• Raise awareness about AT in general
• Raise awareness about AT for specific needs
• Provide opportunity to try AT before you buy
• Market your program
• Networking opportunities
Partner Up!

• Potential Partnerships
  • AT Act Programs
  • Centers for Independent Living
  • Area Agencies on Aging (AAA)
  • Aging and Disability Resource Centers (ADRC’s)
  • Vocational Rehabilitation (VR)
  • Technical Schools, Colleges, Universities

• Partner with a local, regional or national conference

• Who is the audience - professionals, parents, users, etc.?
Started with a Toolkit

- Researched and created toolkits with over 50 assorted AT
- Barcoded and added to database
- Pilot program with 6 AAA’s/ADRCs through DAS
Creating a Lab
Budget & Other Costs to Consider

• What is your budget?
  • Registration
  • Travel (mileage, lodging, transportation)
  • Shipping of AT
  • Portage for boxes
    • Some hotels or event center will charge to hold items or carry across exhibit hall floor
  • Signage
  • Marketing (materials, flyers, brochures)
  • Printing
  • Wifi/Hardwire and Electricity
  • Exhibit hall costs (pipe and drape, concierge, etc.)
Sponsorships

• Tiers of sponsorships
• Leverage sponsorships to subsidize costs
  • Travel to event
  • Lodging
  • Mileage
  • Airfare
  • Event registration
  • Shipping
  • Refreshments
Create Your Grab and Go Supplies Kit

- Table cloths
- Extension cords
- Reusable signage
- Batteries
- Tape
- Scissors
- Hand sanitizer
- Candy

- Velcro
- Travel case (variety of sizes)
- Dolly/Hand Truck
- Swag! 😊
Get Organized!

• Create a Wiki page, website or collaborative area to store and share all information

• Lab layouts & diagrams

• Identify AT list to showcase
  • Who can bring what?

• Post schedule of AT Lab events including set-up and breakdown times
What is Going On in Your AT Lab?

• Staff or other partner presentations
• Are you part of a larger Exhibit Hall? If so, include vendor presentations.
• Open lab time - allow participants to explore AT on their own
• "Tea & Talk" - problem solving, discussion opportunities
• Be creative!

ATIA 2019
2017 International Learning Disabilities (LDA) Conference AT Solutions Lab - February 16-19 Baltimore, Maryland

AT Solutions Lab
Creative, comprehensive use of technology and the internet by individuals is the focus for the Technology Lab that will be available Wednesday through Friday at LDA.

The TFL/JAMAC AT Solutions Lab is generously brought to you by:

- AMAC http://www.amacusg.org/
- Tools for Life http://www.gatfl.gatech.edu/
- Georgia Institute of Technology http://www.gatech.edu/

Presentations

- AT 101: Begin With the End In Mind
- The Impact of Emerging Technology Trends on Individuals with Learning Disabilities

AT Lab Schedule

Wednesday, February 15 3:00-6:00
- Lab Set-up - Everyone, will not take 3 hours

Thursday, February 16 9:30-6:00
- 9:15-10: Dedicated Exhibitors Hours
- 12:15-1:15: In lab Jamie Priel Read with Easel Exploring Apps for Reading
- 12:15-1:45: Dedicated Exhibitors Hours
- 4:45-5:15: Dedicated Exhibitors Hours
Friday, February 17 9:30-6:00

- 9:00-9:45- Dedicated Exhibitors Hours
- 9:00-10:00- In Lab Jamie Prioli Staying Focused: Exploring Apps for Organization
- 10:15-12:30 Success in the Workplace for Women with Learning Disabilities (Carolyn Phillips)
- 10:15-11:15 Assistive Technology 101- Begin with the End in Mind (Carolyn Phillips, Maria Kelly, and Martha Rust)
- 12:15-1:30- Dedicated Exhibitors Hours
- 5:00-5:30- Dedicated Exhibitors Hours

Saturday, February 18 8:00-3:00

- 9:15-10:00- Dedicated Exhibitors Hours
- 11:30- 12:30 The Impact of Emerging Technology Trends in Individuals with Learning Disabilities (Maria Kelly, Rachel Wilson, and Martha Rust)
- 12:00-1:15- Dedicated Exhibitors Hours
- 3:00-6:00- Teardown, Will not take 3 hrs

AT Solutions Lab Layout

- LDA AT Solutions Lab
- DRAFT Basic LDA AT Solutions Lab Configuration
AT Solutions Lab Equipment List

PIAT Equipment List
- laptop with Sonnocent Audio Notetaker
- Mini keyboards
- Handheld magnifiers
- iPad with apps, including Work Autonomy and KNFB Reader
- Projector

WATAP
- Telepresence Robot
- Android devices
- Kindle Fire
- Ram mounts
- scale
- pebble
- magnifiers
- laptop with WYNN, ClaroRead and ReadIt
- iPod touch
- Reading Pen
- Talking Dictionary
- Eye Pal Reader
- ergonomic seat
- Foot Fidget
- Wizcom SuperPen Scanner
- Optelec ClearReader +

TFL
- LiveScribe Echo
- Kubi
- keyboard
- mice
- Fidget toys
- make and take stress toys
- Laptop stand
- iGuys case-
- Big Grip Tablet
- Echo/ lock?
- med organizer
- medical bracelet
- pedal bike?
- fitness trackers
- DBHDD low tech AT
- gaming?
- low tech communication aids
- We will have our laptops
Layout

• Make sure it is accessible
  • Individuals can maneuver inside area

• Signs
  • Label areas
  • Make signs accessible
    • Braille
    • Use colors
    • QR codes
Show Off Your AT!

• Focus on the conference/event
• AT for the overall lifespan
  • Think outside the box
• Divide into categories
• Demonstrate AT – Turn it on!
• Don’t forget ergonomics!
Don’t Forget!

• Create Lab Schedule
  • Mirror your schedule based on conference schedule
  • Under/overstaff based on conference attendance
  • Everyone can enjoy conference and attend sessions
  • Let everyone sign up for preferred times. Allowing for staff and team members to use their strengths.
Marketing Your AT Lab

• Create a marketing strategy for before, during and after event

• Advertise where possible
  • Conference program, website, any promotional materials

• What other marketing avenues are provided? Think big! Commercials, billboards, magazine articles/ads, conference app, PSA's
**AT Solutions Lab**

Living · Learning · Working · Playing

**Wednesday thru Friday, 10:15 AM – 5:00 PM**

Come join us in the Exhibit Hall to experience:
- Low Tech and High Tech Solutions
- Open Demonstrations of Technology Devices
- Accessibility Tips and Tricks
- Assistive Technology Reading Solutions
- Assistive Technology Writing Solutions
- Favorite Apps to Learn and Share

**Everyone Welcome!**

Parents · Educators · Adults · Professionals

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**AT Solutions Lab**

Living · Learning · Working · Playing

**Wednesday, February 19th, 9:30 AM – 6:00 PM**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:15 AM - 11:00 AM</td>
<td>Learning Disabilities &amp; Assistive Technology Solutions: An Overview</td>
</tr>
<tr>
<td>11:00 AM - 11:30 AM</td>
<td>Open Lab Demo Time</td>
</tr>
<tr>
<td>11:30 AM - 1:00 PM</td>
<td>AMAC SESSION - W16 (South Ballroom A) Introducing The Assistive Technology Solutions Lab: A Resource for Your Success – Kelley, Phillips &amp; Rust Tech Talk: Heidi Butkus with Heidi's Songs Open Lab Demo Time Dedicated Exhibiting Hours</td>
</tr>
<tr>
<td>12:15 PM - 12:30 PM</td>
<td>AT Supports for Reading &amp; Writing across the Lifespan: Children and Adolescents Open Lab Demo Time Dedicated Exhibiting Hours</td>
</tr>
<tr>
<td>12:30 PM - 1:00 PM</td>
<td>Tech Talk: Heidi Butkus with Heidi's Songs</td>
</tr>
<tr>
<td>1:00 PM - 1:15 PM</td>
<td>Dedicated Exhibiting Hours</td>
</tr>
<tr>
<td>1:15 PM - 2:15 PM</td>
<td>AT Supports for Reading &amp; Writing across the Lifespan: Adults Tech Talk: Marydee Sklar with Executive Functioning Success Dedicated Exhibiting Hours &amp; Demo Time</td>
</tr>
<tr>
<td>2:15 PM - 3:00 PM</td>
<td>Dedicated Exhibiting Hours</td>
</tr>
<tr>
<td>3:00 PM - 3:30 PM</td>
<td>AMAC SESSION - T27 (Magic Kingdom Ballroom 3) Understanding Apps and Tablets Accessibility: Back to the Basics - Phillips &amp; Rust Dedicated Exhibiting Hours</td>
</tr>
<tr>
<td>3:30 PM - 4:30 PM</td>
<td>Tea &amp; Talk: Our Favorite Apps - Reading</td>
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<tr>
<td>4:30 PM - 5:00 PM</td>
<td>Tech Talk: Beth Lawrence with Communication APPtitude</td>
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<td>5:00 PM - 6:00 PM</td>
<td>App Share &amp; Swap: What are Your Favorites?</td>
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**Thursday, February 20th, 9:30 AM—6:00 PM**

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<tbody>
<tr>
<td>9:30 AM - 10:15 AM</td>
<td>Dedicated Exhibiting Hours</td>
</tr>
<tr>
<td>10:15 AM - 11:15 AM</td>
<td>Ergonomic Tips &amp; Tricks: Position for Success for Students with Learning Disabilities Open Lab Demo Time</td>
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<tr>
<td>11:15 AM - 12:15 AM</td>
<td>AT Supports for Reading &amp; Writing across the Lifespan: Adults Tech Talk: Marydee Sklar with Executive Functioning Success Dedicated Exhibiting Hours &amp; Demo Time</td>
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<td>5:00 PM - 6:00 PM</td>
<td>Open Lab Demo Time</td>
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**Friday, February 21st, 9:30 AM—3:00 PM**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tr>
<td>9:00 AM - 10:15 AM</td>
<td>Dedicated Exhibiting Hours</td>
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<tr>
<td>9:45 AM - 10:45 AM</td>
<td>Learning Disabilities &amp; Assistive Technology Solutions: An Overview</td>
</tr>
<tr>
<td>10:15 AM - 12:00 AM</td>
<td>Dedicated Exhibiting Hours</td>
</tr>
<tr>
<td>11:00 AM - 12:00 AM</td>
<td>Accessibility Tips &amp; Tricks: Creating LD-Friendly Media</td>
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<tr>
<td>12:00 PM - 12:30 PM</td>
<td>Open Lab Demo Time</td>
</tr>
<tr>
<td>12:30 PM - 1:30 PM</td>
<td>Tech Talk: Vendor</td>
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<tr>
<td>1:30 PM - 2:30 PM</td>
<td>Dedicated Exhibiting Hours</td>
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<tr>
<td>2:30 PM - 3:00 PM</td>
<td>Tea &amp; Talk: Our Favorite Apps for Living</td>
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**ATiA 2019**
# AT Solutions Lab

**Living • Learning • Working • Playing**

**Wednesday, February 18th, 9:30 AM - 6:00 PM**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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<tbody>
<tr>
<td>1:15 PM - 2:15 PM</td>
<td>Robot Therapy for Children with Autism Spectrum Disorder, Southern New Hampshire University: Presenters – Dr. Lundy Lewis and Dr. Nancy Charron</td>
</tr>
<tr>
<td>3:30 PM - 4:30 PM</td>
<td>Tea &amp; Talk: Our Favorite Apps for Writing &amp; Reading</td>
</tr>
</tbody>
</table>
Marketing During

• Advertise and talk about during the opening conference session
• Put signs everywhere!
  • Throughout conference hallways
  • During breaks
  • High-Traffic areas
• Videos
Collect Data!

• Use evaluations and surveys
  • Online survey tools, paper evaluations, QR codes
• Keep track of AT demonstrations
• Use this data as a learning tool!
• What worked well?
• What can be improved?
• Provide a platform where participants can provide feedback
Participation in the AT Lab

The next section will help us learn about your activity in the AT Lab.

3. Did you participate in the:

<table>
<thead>
<tr>
<th>AT Solutions Lab Sessions</th>
<th>Loved it!</th>
<th>Liked it!</th>
<th>It was Ok</th>
<th>Didn't like it!</th>
<th>Do Better Next Time!</th>
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<tbody>
<tr>
<td>Open Demo Time</td>
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<tr>
<td>Tea &amp; Talk Sessions</td>
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<tr>
<td>Tech Talk Vendor Sessions</td>
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<td>More Thoughts</td>
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4. Did you learn more about AT from the Lab?

- [ ] Yes
- [ ] No
- [ ] If Yes, what did you learn?

More Thoughts

Surveymonkey

ATiA 2019
Questions

What questions do you have for us?

We hope you learned something new today!

We are here for you!
Thank You for Attending [SAT-11]!

• Session Evaluation
  • Help us improve the quality of our conference by completing your session evaluation form in the mobile app.

• CEUs
  • Search session availability in the mobile app. Find out about application information and deadlines here (www.atia.org/ceus) or at the Information Desk.
    • ASHA and ACVREP forms must be submitted before departing the conference. AOTA and IACET forms may be submitted online.

• Handouts
  • Handouts shared by the speakers are available for 3 months after the conference ends. Find handouts here (www.atia.org/orlandohandouts).
Contact Us

Liz Persaud
Program and Outreach Manager
liz.persaud@gatfl.gatech.edu

Rachel Wilson
AT Specialist
rachel.wilson@gatfl.gatech.edu

Sam Peters
Program Specialist
speters37@gatech.edu